

Job Title
Warehouse Technician

Job Description	
Job Title:	Warehouse Technician
Responsible to:	Operations Manager
Department:	Operations
Salary:	£20,000 - £29,000 + Overtime (Depending on experience)
Holiday Entitlement:	20 days annual leave plus Bank Holidays.
Working Details	
Place of Work :	Unit 10, Waterways Business Centre, Navigation Drive, Enfield, EN3 6JJ
Weekly Hours:	40 Hours, Monday – Friday with 30 minutes unpaid lunch. (Core hours 9:00 – 17:30, flexibility required)
Job Specifics	
Job Description:	
<p>To be an active part of All Safe and Sound to support the company’s main business of running events by the preparation and upkeep of equipment at our Enfield warehouse.</p> <p>The main responsibilities of the role will involve the preparing, de-prepping, maintenance and tracking of equipment including sets and staging. The primary activities of this role will be warehouse based, but occasional onsite work may be required assisting our engineers and crew in the setting up, removal and operation of equipment onsite.</p> <p>You will be expected to work to, and suggest improvements to our systems and processes where appropriate, including the use of our rental management package; in which training will be provided.</p> <p>The role will require the manual handling of equipment, loading of vans / trucks and customer facing activities. For some customers you may be the first and only face they experience of All Safe and Sound, as such it is important you must reflect our high standards and work ethos with a smart, presentable and polite personality.</p> <p>The ability to drive is an important aspect of what we do, and having a full, clean UK driving license is an essential part of the job requirements as is the ability and confidence to drive long wheel based vans around central London and the UK.</p> <p>Notable duties include:</p> <ul style="list-style-type: none"> • Management and tracking of items through our rental management package • Service testing and inspection of equipment, including PAT testing – training can be provided • Undertaking basic repairs where possible or elevating issues up the chain • Accurate preparation of items for hire and project work from supplied picklists • Checking in and testing of items once return from dry hires and events • Delivery and collection of items to clients and venues if necessary • Helping customers with technical issues over the phone where possible • Basic maintenance of event sets • Regular visual checks of vehicles in our fleet for roadworthiness • Ensuring the warehouse and work spaces are kept tidy, organised and safe condition <p>The role will also involve undertaking other tasks as required by the company in the undertaking of its business duties.</p>	

Essential Knowledge and Skills Required

- ✓ Basic audio, video, lighting & staging knowledge
- ✓ Basic electrical knowledge
- ✓ Positive and flexible approach to work
- ✓ Physically fit, and able to partake in manual lifting
- ✓ Ability to work alone and as part of a team
- ✓ Excellent communications skills
- ✓ Ability to work to tight deadlines and in pressured environments
- ✓ General IT knowledge
- ✓ Good use of grammar
- ✓ Close attention to detail and taking pride in your work
- ✓ Full, clean UK driving license

Desirable Knowledge and Skills

- ✓ Soldering and advance maintenance of equipment
- ✓ Comfortable working at height
- ✓ Previous experience in a similar role
- ✓ Woodwork skills
- ✓ H&S / First Aid Qualification(s)

Application

If you have any queries with regards to the application, please email toby@allsafeandsound.co.uk or call 020 8350 7607

To apply please send a covering letter and CV to toby@allsafeandsound.co.uk. Interviews will take place week commencing 27th September 2021, with appointment and start date as soon as possible thereafter.